

**ANPL Board
MEETING MINUTES
April 13, 2026**



MISSION STATEMENT

Our Library is a place for all people with infinite opportunities to connect with community, resources, programs, and services. A true community hub extending beyond our physical spaces.

The Asphodel-Norwood Public Library (ANPL) Board convened a meeting on April 13, 2026 at the ANPL Norwood Branch with the following persons in attendance:

- Krista Rutherford
- Rebecca Tweddle
- Glenda Johnson
- Patricia Reed, CEO/Librarian
- Gloria Fernandes
- Deputy Mayor Lori Burt
- Jordan Webb, Township of Asphodel-Norwood Treasurer

Regrets

- Ashley Calder
- Maddy Beausoleil
- Linda Cardwell

Call to Order

Chair Krista Rutherford called the rescheduled meeting to order at 7:00 p.m.

Land Acknowledgement

CEO/Librarian Patricia Reed shared the Land Acknowledgement from Peterborough County.

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Declaration of Pecuniary Interest

Chair Krista Rutherford reminded members of the Board of their obligation to declare any pecuniary interest that they may have in regard to any matter arising on the agenda and that they could declare that interest now or at the time the matter arises.

Approval of the Agenda

03.01.26 Moved by: Gloria Fernandes

Seconded by: Lori Burt

"That the meeting agenda for April 13, 2026 be approved as amended."

Carried.

Approval of the Minutes

Meeting Minutes of February 9, 2026

03.02.26 Moved by: Rebecca Tweddle

Seconded by: Glenda Johnson

"That the minutes for the regular Board meeting held February 9, 2026 be approved as presented."

Carried.

Business Arising from the Minutes

CEO/Librarian Patricia Reed presented AN Library Scorecard Update for Strategic Plan 25-28

03.03.26 Moved by: Gloria Fernandes

Seconded by: Rebecca Tweddle

"That AN Library Scorecard Update be received by the ANPL Board for information."

Carried.

CEO/ Librarian Patricia Reed provided an update about AN Active Senior Connection Hub – SALC Governance.

03.04.26 Moved by: Lori Burt

Seconded by: Rebecca Tweddle

"That AN Active Senior Connection Hub update be received for information."

Carried.

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CEO/Librarian Patricia Reed provided information re: Insurance Coverage.

03.05.26 Moved by: Glenda Johnson

Seconded by: Krista Rutherford

"That the ANPL Board receive the insurance coverage information for information."

Carried.

CEO/Librarian Patricia Reed provided information re: Murder Mystery Fundraiser.

03.06.26 Moved by: Glenda Johnson

Seconded by: Rebecca Tweddle

"That the Murder Mystery Fundraiser idea be postponed until a larger project requires additional funds ."

Carried.

CEO/Librarian Patricia Reed provided information re: Name That Tune Fundraiser. The Board discussed the following details:

- Tickets will be sold for \$10 per person.
- Each Board member will provide a \$25-\$50 door prize.
- Snacks will be provided for each table.

Reports

CEO/Librarian Patricia Reed shared Financial Report – Budget VS Actual March 2026

03.07.26 Moved by: Gloria Fernandes

Seconded by: Lori Burt

"That Financial Report – Budget VS Actual March 2026 be received by the ANPL Board for information."

Carried.

CEO/Librarian Patricia Reed shared ANPL26-002 CEO Report April 2026.

03.08.26 Moved by: Rebecca Tweddle

Seconded by: Glenda Johnson

"That ANPL26-002 CEO Report April 2026 be received by the ANPL Board for information."

Carried.

CEO/Librarian Patricia Reed shared AN Township - ANPL 2025 Year in Review.

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Correspondence

CEO/Librarian Patricia Reed shared email correspondence - Concerns re: Proposed Amendment to the Canada Post Corporations Act.

Presentations

None.

General Business

CEO/Librarian Patricia Reed presented GOV-05 Planning 2026. REVISED.

03.09.26 Moved by: Gloria Fernandes

Seconded by: Lori Burt

"That GOV-05 Planning be approved as amended."

Carried.

CEO/Librarian Patricia Reed presented GOV-06 Financial Control and Oversight 2026. NEW

03.10.26 Moved by: Glenda Johnson

Seconded by: Rebecca Tweddle

"That GOV-06 Financial Control and Oversight be approved as presented."

Carried.

CEO/Librarian Patricia Reed presented GOV-07 Board Advocacy 2026. REVISED.

03.11.26 Moved by: Rebecca Tweddle

Seconded by: Gloria Fernandes

"That GOV-07 Board Advocacy be approved as presented."

Carried.

CEO/Librarian Patricia Reed presented GOV-08 Succession Planning 2026. NEW

03.12.26 Moved by: Gloria Fernandes

Seconded by: Lori Burt

"That GOV-08 Succession Planning be approved as presented."

Carried.

CEO/Librarian Patricia Reed shared information re: Board Assembly Meeting - Thursday, May 7, 6-8pm, Virtual. Gloria Fernandes to attend in Glenda Johnson's absence.

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CEO/Librarian Patricia Reed presented information re: Township Markets.

CEO/Librarian Patricia Reed presented information re: Hospice Invite.

03.13.26 Moved by: Gloria Fernandes

Seconded by: Rebecca Tweedle

"That the CEO/ Librarian arrange a tour of Hospice Norwood following the June 2026 regular meeting of the ANPL Board."

Carried.

CEO/Librarian Patricia Reed provided an update on the Summer Program Assistant - Summer Student Position.

CEO/Librarian Patricia Reed presented information re: Summer Reading club 2026 - Where Curiosity Runs Deep, July 16 - August 20.

CEO/Librarian Patricia Reed presented CEO Vacation and Banked Time request.

03.14.26 Moved by: Rebecca Tweedle

Seconded by: Lori Burt

"That CEO Vacation and Banked Time Request be approved as presented."

Carried.

CEO/Librarian Patricia Reed shared information re: Board Volunteer Opportunities

- McHappy Day, Wednesday, May 6, 2026
- Book Sale, Saturday, May 9, 2026

Adjournment

03.15.26 Moved by: Gloria Fernandes

Seconded by: Rebecca Tweedle

"That the ANPL Board meeting held April 13, 2026 be adjourned at 8:15 pm with a regular meeting to be held at the Westwood Branch, **May 11, 2026, 7:00pm** or at the call of the chair."

Carried.



Chair



Secretary